



District Executive

Thursday 1st October 2020

9.30 am

**Virtual Meeting
using Zoom meeting software**

The following members are requested to attend the meeting:

Jason Baker
Mike Best
John Clark
Adam Dance
Sarah Dyke

Peter Gubbins
Henry Hobhouse
Val Keitch
Tony Lock
Peter Seib

Any members of the public wishing to address the meeting at Public Question Time need to email democracy@southsomerset.gov.uk by 9.00am on Wednesday 30 September 2020.

The meeting will be viewable online at: <https://youtu.be/TOnhrvVxtY>

For further information on the items to be discussed, please contact democracy@southsomerset.gov.uk

This Agenda was issued on Wednesday 23 September 2020.

Alex Parmley, Chief Executive Officer

**This information is also available on our website
www.southsomerset.gov.uk and via the mod.gov app**

Information for the Public

The District Executive co-ordinates the policy objectives of the Council and gives the Area Committees strategic direction. It carries out all of the local authority's functions which are not the responsibility of any other part of the Council. It delegates some of its responsibilities to Area Committees, officers and individual portfolio holders within limits set by the Council's Constitution. When major decisions are to be discussed or made, these are published in the Executive Forward Plan in so far as they can be anticipated.

Members of the Public are able to:-

- attend meetings of the Council and its committees such as Area Committees, District Executive, except where, for example, personal or confidential matters are being discussed;
- speak at Area Committees, District Executive and Council meetings;
- see reports and background papers, and any record of decisions made by the Council and Executive;
- find out, from the Executive Forward Plan, what major decisions are to be decided by the District Executive.

The Council's Constitution is also on the web site and available for inspection in Council offices. The Council's corporate priorities which guide the work and decisions of the Executive are set out below.

District Executive

Meetings of the District Executive are usually held monthly, at 9.30am, on the first Thursday of the month (unless advised otherwise). However during the coronavirus pandemic these meetings will be held remotely via Zoom video-conferencing. For more details on the regulations regarding remote/virtual meetings please see the Local Authorities and Police and Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 as part of the Coronavirus Act 2020.

The Executive Forward Plan and copies of executive reports and decisions are published on the Council's web site: <http://modgov.southsomerset.gov.uk/ieDocHome.aspx?bcr=1>

Agendas and minutes can also be viewed via the mod.gov app (free) available for iPads and Android devices. Search for 'mod.gov' in the app store for your device, install, and select 'South Somerset' from the list of publishers, then select the committees of interest. A wi-fi signal will be required for a very short time to download an agenda but once downloaded, documents will be viewable offline.

Public participation at meetings (held via Zoom)

Public question time

We recognise that these are challenging times but we still value the public's contribution to our virtual meetings. If you would like to participate and contribute in the meeting, please join on-line through Zoom at: <https://zoom.us/join> You will need an internet connection to do this.

Please email democracy@southsomerset.gov.uk for the details to join the meeting.

If you would like to view the meeting without participating, please see: https://youtu.be/_TOnhrvVxtY

The period allowed for participation in Public Question Time shall not exceed 15 minutes except with the consent of the Chairman and members of the Committee. Each individual speaker shall be restricted to a total of three minutes.

If you would like to address the meeting at Public Question Time, please email democracy@southsomerset.gov.uk by 9.00am on Wednesday 30 September 2020. When you have registered, the Chairman will invite you to speak at the appropriate time during the virtual meeting.

Virtual meeting etiquette:

- Consider joining the meeting early to ensure your technology is working correctly.
- Please note that we will mute all public attendees to minimise background noise. If you have registered to speak during the virtual meeting, the Chairman will un-mute your microphone at the appropriate time.
- Each individual speaker shall be restricted to a total of three minutes.
- When speaking, keep your points clear and concise.
- Please speak clearly – the Councillors are interested in your comments.

District Executive

Thursday 1 October 2020

Agenda

1. Minutes of Previous Meeting

To approve as a correct record the minutes of the District Executive meeting held on 3rd September and the Special District Executive meeting on 10th September 2020.

2. Apologies for Absence

3. Declarations of Interest

In accordance with the Council's current Code of Conduct (as amended 26 February 2015), which includes all the provisions relating to Disclosable Pecuniary Interests (DPI), personal and prejudicial interests, Members are asked to declare any DPI and also any personal interests (and whether or not such personal interests are also "prejudicial") in relation to any matter on the Agenda for this meeting.

Members are reminded that they need to declare the fact that they are also a member of a County, Town or Parish Council as a Personal Interest. Where you are also a member of Somerset County Council and/or a Town or Parish Council within South Somerset you must declare a prejudicial interest in any business on the agenda where there is a financial benefit or gain or advantage to Somerset County Council and/or a Town or Parish Council which would be at the cost or to the financial disadvantage of South Somerset District Council.

4. Public Question Time

5. Chairman's Announcements

Items for Discussion

6. Corporate Performance Report 2020-21: 1st Quarter (Pages 5 - 16)

7. Update Report on the Impact of Covid-19 on the Council (Pages 17 - 25)

8. Planning Appeal Performance (Pages 26 - 29)

9. District Executive Forward Plan (Pages 30 - 35)

10. Date of Next Meeting (Page 36)



Corporate Performance Report 2020-21: 1st Quarter

Executive Portfolio Holder: Val Keitch, Strategy and Policy
Director: Kirsty Larkins, Director of Strategy and Commissioning
Service Manager: Brendan Downes, Lead Specialist People, Performance & Change
Lead Officer: Cath Temple, Specialist - Performance
Contact Details: Cath.temple@southsomerset.gov.uk or (01935) 462587

Purpose of the Report

1. This report sets out the current position of the Council's agreed key performance indicators and covers the period from April to June 2020 (Q1).

Forward Plan

2. This report appeared on the District Executive Forward Plan with an anticipated Committee date of October 2020.

Public Interest

3. The Council is accountable to the local community for its performance. We publish performance-monitoring information to demonstrate outcomes and to highlight opportunities to learn and improve for the future.

Recommendations

4. The District Executive is asked to note and comment on the report.

Background

5. The Council monitors a set of key performance indicators (KPIs) which are published on our [website](#).

Quarter 3 Performance

6. The attached report includes our performance from April to June 2020 KPIs for each of the 5 themes of the Council Plan.
7. The KPIs have been revised to align more closely with the areas of focus within the Council Plan 2016/21. Some measures are annual so there is no data to report in this quarter.



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8. Covid-19 has had a significant impact on services during this reporting period. Demand for our services was greatly increased and many of our staff were redeployed to assist in front line services. Whilst we saw an increase in demand across a number of service areas, we were also setting up additional services to support residents and businesses throughout the crisis. For example, The Hub which co-ordinated and distributed supply boxes to those residents shielding or in need and the Connect Team who formed an integral part of the County wide helpline. Our staff met the challenges with professionalism.
9. Continuous Improvement forms part of everything we do and we still face challenges as an organisation. This includes completing the redesign of our services and supporting our customers to take up new digital channels, together with embedding new ways of working within the 'One Team'.
10. The attached report shows that in certain key areas, in quarter 1, there were some dips in performance below targets or agreed service levels. Additional resources have been agreed to support these areas. Overall, 17 KPIs are either showing a steady position or are improving and 16 KPIs are either on or above target. Comments are included from the relevant lead officer or Performance Specialist. We will continue to monitor performance closely and take action as appropriate.

Financial Implications

11. There are no direct financial implications related to this report.

Risk Matrix – this report is for information only – no risk profile.

Council Plan Implications

12. This report is consistent with the Council Plan 2016 – 2021

Carbon Emissions and Climate Change Implications

13. There are no direct implications

Equality and Diversity Implications

14. There are no direct implications

Privacy Impact Assessment

15. There are no direct implications

Background Papers

Council Plan 2016-2021 & Annual Action Plan 2020/21.



South Somerset District Council

Corporate Performance Monitoring

Quarter 1 report: April - June 2020

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**Protecting
Core Services**



Economy



Environment



Places where we live



**Healthy, Self-reliant
Communities**



In line with the Performance Management Framework, these KPIs link with the delivery plans for each Community of Practice.

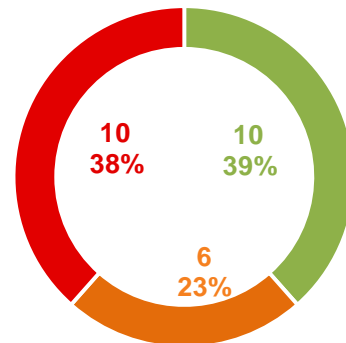
This is our first quarterly report for the 2020-21 Council Plan annual action plan. There are two sets of comparisons for the data within the report. One compares performance against the agreed target and the other compares the current result with past performance to give a direction of travel. Where the measure is new for this year, there are no comparison figures, this is shown in grey throughout the report.

For the 26 quarterly targets there were 10 measures above target (green), 6 were on target (amber) and 10 were below target (red).

For direction of travel this quarter, 7 improved (green), 10 stayed the same as last quarter (amber) 2 were worse (red) than the previous quarter and there were 7 measure where direction of travel is not available. The commentary included within the report explains the current position in more detail, this commentary has been provided by the Lead Specialists/Specialists within the appropriate areas

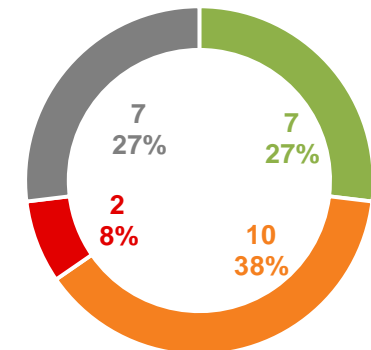
Progress against targets - summary for this quarter

- Red = significantly below target
- Amber = behind target
- Green = on, ahead of or above target















Direction of travel - summary for this quarter








- ↓ Red = Significantly worse than last quarter (more than 10%)
- ↔ Amber = No real change
- ↑ Green = Improved on the last quarter
- Grey = No comparison this quarter











Protecting Core Services

Ref	Measure (frequency of reporting)	Description	Target 20/21	Q1 20/21	Q2 (19/20)	Q3 (19/20)	Q4 (19/20)	Perf against target	Direction of travel	Supporting information
PCS1	Number of on-line accounts activated – Household & Business (Quarterly)	The number of new Customer accounts during the quarter	40,000*	5590	5132	2116	6514		 N/A*	* Revised target for 2020/21
PCS2	Number of new online services in 2020/21	Total figure of all new transactions previously not available on website. In brackets is the number different processes	20,000*	5471 (7)	-	-	-		 N/A*	* New measure for 2020/21
PCS3	Service requests through on-line forms as a % of all requests (Quarterly)	% of transactions being completed using online service forms instead of other channels, for the same service e.g. phone/letter	85%*	80%	71%	72%	69%		 N/A*	* Revised target for 2020/21
PCS4	% of property portfolio with a performance assessment (Quarterly)	The number of SSDC owned properties with an assessment in place	95%	50%	50%	50%	*			The team does not currently have capacity to progress this KPI, our business plan aims to resolve during 2020
PCS5	Council Tax Collection (Quarterly)	The % of council tax collected at 31 st March	98% (annual cumulative)	39.66%	55.56%	82.9%	97%			Up on last year because of extended retail relief from 1 April 2020, the collectable debit is significantly reduced offset against payments received so far.
PCS6	NNDR collection (Quarterly)	The % of National Non Domestic Rates collected at 31 st March	97% (annual cumulative)	28.17%	56.29%	80.82%	97%			Covid 19, has had an effect on our collection rates. Recovery activity was suspended during this quarter.

Protecting Core Services





Ref	Measure (frequency of reporting)	Description	Target 20/21	Q1 20/21	Q2 (19/20)	Q3 (19/20)	Q4 (19/20)	Perf against target	Direction of travel	Supporting information
PCS7	Speed of processing - Housing Benefit new claims (Quarterly)	The average (mean) number of days taken from receipt of application from the customer to notification of decision	21	33	41	25	28			Performance against this indicator has been impacted as a consequence of Covid-19. Team members were moved from normal tasks to assist with urgent NNDR grants.
PCS8	Speed of processing - Housing benefit change of circumstance (Quarterly)	The average (mean) number of days taken from notification of change by the customer to notification of adjustment	7	3	16	9	1			Covid-19 has had a smaller impact on change of circumstances. There has been an increase in days to process since the last quarter but completion figures are still well below target.
PCS9	Speed of processing - Council tax new claims (Quarterly)	The average (mean) number of days taken from receipt of application from the customer to notification of decision	30	39	63	69	62			The figures for this measure are largely related to Universal Credit (UC) cases which we are unable to process until UC is awarded, due to DWP rules this currently takes a minimum of 5 weeks. Having said this, time taken has significantly reduced since the last quarter.
PCS10	Speed of processing – Council tax change of circumstance (Quarterly)	The average (mean) number of days taken from notification of change by the customer to notification of adjustment	7	12	51	34	11			Although the Council Tax caseload increased in May and June affecting the speed of processing on new claims, the Universal Credit automation is now in place which has improved the change of circumstances process and this will continue to improve.

Protecting Core Services

Ref	Measure (frequency of reporting)	Description	Target 20/21	Q1 20/21	Q2 (19/20)	Q3 (19/20)	Q4 (19/20)	Perf against target	Direction of travel	Supporting information
PCS11	Speed of processing – planning applications – major (Quarterly)	The % of valid major planning applications determined within 13 weeks	60%	93.75%	89%	76.9%	100%			Major applications can be considered determined 'in time' if they are determined within 13 weeks. If beyond the 13 week period there must be a signed extension of time (EoT),
PCS12	Speed of processing – planning applications – minor (Quarterly)	The % of valid minor planning applications determined within 8 weeks	70%	95.03%	90%	92%	94%			Minor applications can be considered determined 'in time' if they are determined within 8 weeks. If beyond 8 weeks there must be a signed extension of time (EoT).
PCS13	Speed of processing – planning applications – other (Quarterly)	The % of all valid other planning applications determined within 8 weeks	80%	96.86%	96%	96%	96%			Applications can be considered determined 'in time' if they are determined within 8 weeks or if beyond 8 weeks with a signed extension of time (EoT).
PCS14	Planning appeals lost as a % of all decisions (Quarterly)	The number of appeals to the Planning Inspector lost (i.e. decision overturned) expressed as a % of all decisions	10% (max threshold)	3.39%	2.00%	0.88%	0.83%			

NB: PCS14 The description provide by MHCLG (Ministry of Housing, Communities and Local Government) is 'The quality of decisions is the percentage of planning applications refused, for major development that have been overturned at appeal, once nine months have elapsed following the end of the assessment period' and its measured over years not quarters:- April 16_March 18 – 7.38%, April 17_March 19 – 4.23% and April 18_March 20 2.00%

Protecting Core Services

Ref	Measure (frequency of reporting)	Description	Target 20/21	Q1 20/21	Q2 (19/20)	Q3 (19/20)	Q4 (19/20)	Perf against target	Direction of travel	Supporting information
PCS15	Planning – Extensions of time	The number of requests for extensions of time to determine planning applications	100	53%* (204 cases)	-	-	-		 * N/A new measure for 2020/21	
PCS16	Planning - Validations	The number of days between receipt of applications and assessment for validation	3 days	6 days*	-	-	-		 * N/A new measure for 2020/21	
PCS17	Commercial property income yield (Annual)	The annual income from SSDC commercial property investments	£449k			Annual measure				
PCS18	Annual average yield increase of business services (%) (Annual)	The % and numerical value of income (yield) across all income generating services	5% or £250k			Annual measure				
PCS19	Employer of choice	Staff retention, sickness and feedback				Annual measure				
PCS20	Feedback from residents	Resident feedback and interaction				Annual measure				



Economy

Ref	Measure (Frequency of reporting)	Description	Target 20/21	Q1 20/21	Q2 (19/20)	Q3 (19/20)	Q4 (19/20)	Perf against target	Direction of travel	Supporting information
E1	% spend with local SMEs (bi-annual)	The proportion of SSDC purchasing through local SME suppliers (within the SSDC postcode area), as a % of total spend for goods and services. We assign SME status on the EU definition of SME. <250 employees, We base local status on SSDC postcodes, using CEDAR Vendor addresses.	10%	9%	13% Revised to 14%	9%	5%			<p>Q1 (2020/21) performance is 9% for Local/SME of our £3M external spend.</p> <p>For Q1 we have also looked into the local spend when based on a 30 Miles radius from BA20 2HT (Proposed from ED team, and benchmarked with comparable authorities). This returns a 38% SME & Local spend.</p>
E2	Delivery of the Economic Development Strategy (EDS) (Quarterly)	The number of actions and priority projects which are in progress, aligned to the EDS delivery plan.	Revised figure of 25 projects in progress (30 Milestones in progress)	19 on target (green) 5 near target (amber) 1 requires attention (red)	21 on target	23 on target	24 on target			<p>The 30 milestones previously reported on have now changed (they were based on the Year 1 actions of the Economic Development Strategy). Due to the current circumstances it is appropriate to align with the Economic Recovery Plan which will feature within the South Somerset District Council Recovery Plan. This includes 25 separate projects.</p> <p>It is important to note that some of these projects are specific to the Covid 19 recovery aspects and we will require a degree of flexibility to ensure that we align with the Somerset Economic Recovery Plan and Heart of the South West Route Map to Recovery strategy, as well as national initiatives as they develop. That said, they will all feature within the 5 priorities which incorporate our 6 priority themes from the Economic Development Strategy.</p>



Environment

Ref	Measure	Description	Target 20/21	Q1 20/21	Q2 (19/20)	Q3 (19/20)	Q4 (19/20)	Perf against target	Direction of travel	Supporting information
EN1	Number of trees planted	Trees planted across the District	1000	0					 N/A – new measure	Schemes being developed and grant fund applications submitted in advance of planting seasons later in the year.
EN2	Number of environmental forums held	The number of events or opportunities to engage with our Customers to improve environmental awareness	4	1					 N/A – new measure	Environment Champion forum planned for April but cancelled due to Covid19. Survey conducted instead to steer work of officers and future engagement activities planned.
EN3	Carbon footprint reduction	The % reduction in the footprint across the SSDC estate	10%		Annual measure					10% per year reduction
EN4	% of household waste recycled (Quarterly)**	The % of all household waste recycled (Somerset wide)	53%		54.95%	53.71%	52.85%			
EN5	Residual waste sent to landfill (Quarterly)**	The % of residual waste volume going to landfill (Somerset wide)	46%		43.89%	44.88%	45.69%			
EN6	Waste recycled in the UK (Quarterly)**	The % of all waste collected which is recycled in the UK (Somerset wide)	90%		88.61%	84.90%	88.93%			

**SSDC is part of the Somerset Waste Partnership. The performance data relating to waste services is supplied by SWP and is not available at a district level. The data supplied by SWP relates to the previous quarter.



Places where we live



Ref	Measure	Description	Target 20/21	Q1 20/21	Q2 (19/20)	Q3 (19/20)	Q4 (19/20)	Perf against target	Direction of travel	Supporting information
PWWL1	Number of cases of homelessness prevented/helped (Quarterly)	The number of households assisted by SSDC to prevent or relieve homelessness	30 per Quarter	128	74	63	44			Please be aware that the accuracy of our data for this quarter has been affected by the volume, complexity and urgency of work involved. The prevention figure, as per our existing KPI, includes the number of cases relieved as well as prevented.
PWWL2	Length of stay in temporary accommodation (Quarterly)	The average (mean) number of days spent in temporary accommodation (B&B)	7 days	24	3	2	6			Figures include those housed in temporary accommodation as a result of Covid.
PWWL3	Number of households in temporary accommodation (Quarterly)	The number of households in temporary accommodation as at the final day of the quarter	30	58	43	41	71			Now seeing a reduction in the numbers of applicants placed in temporary accommodation (particularly as a result of Covid), and steady progress being made in moving on to other housing options.
PWWL4	Affordable housing completed (Annual)	The number of affordable homes completed for occupation	254 pa		Annual measure					
PWWL5	Affordable housing as a % of all housing completed (Annual)	Number of affordable homes completed as a % of all new housing completions	35%		Annual measure					

Healthy, Self Reliant Communities

The Council's area of focus for 'Healthy, Self-Reliant Communities' relies significantly on our work with partners through the design and delivery of a range of community based programmes. A small number of Key Performance Indicators are included below.

Ref	Measure	Description	Target 20/21	Q1 20/21	Q2 (19/20)	Q3 (19/20)	Q4 (19/20)	Perf against target	Direction of travel	Supporting information
HSRC1	Participation in Health Walks (Annual)	The number of residents participating in health walks supported by SSDC	10,500	Annual measure			9453			
HSRC2	Volunteering at SSDC (Annual)	The number of days provided through volunteering at SSDC	2300	Annual measure			732 hours			
HSRC3	Investment into local communities facilities (Annual)	The value of investment by SSDC into local facilities enabling cultural, leisure and sports activities	£464k	Annual measure						
Awaiting new measures from the HSRC Community of Practice										



Update Report on the Impact of Covid-19 on the Council

Executive Portfolio Holders: Cllr Peter Seib, Finance and Legal Services
Cllr Tony Lock, Protecting Core Services
Strategic Director: Kirsty Larkins, Director - Strategy and Commissioning
Lead Officer: Jo Nacey, Section 151 Officer
Kirsty Larkins, Director - Strategy and Commissioning
Contact Details: Jo.nacey@southsomerset.gov.uk or 01935 462243
Kirsty.larkins@southsomerset.gov.uk or 01935 462744

Purpose of the Report

To give Members an update on the continued impact Covid-19 is having on the Council including finances, demand, and organisational performance across the Council. The report sets out the impact on council finances, and its services.

Forward Plan

This report appeared in the August 2020 Executive Forward Plan.

Public Interest

The report sets out the impact Covid-19 has had on Council finances, service performance and the demand for services we provide. It also covers the additional services and work the District has needed to develop to ensure we have an effective response to the pandemic.

Recommendations

That District Executive:-

- a. note the impact of Covid-19 on Council Services and Finances.
- b. note the additional services and work the Council is having to provide in response to the pandemic.

Background

1. Lockdown measures were introduced by Government on 23rd March 2020, and as a result the way in which we functioned as a Council radically changed.
2. Our continued aim through the crisis and during the recovery process is to ensure we are there to support our communities and businesses.



South Somerset District Council

3. The Council finances continue to be impacted, with loss of income and increased expenditure despite grants from the Government.
4. The measures developed in light of Covid-19 will provide assurance on progress of recovery and help inform decision moving forward.
5. During the initial response phase a large number of staff were re-deployed the majority have now been able to move back to their substantive posts.
6. Our Recovery Plan was approved at District Executive in June 2020 and provides a sound basis for us to “build back better” and continue to improve our services, ensuring resources are used in the areas most needed

Update on service provision and working with partners

7. We have had to develop new services and processes in response to the outbreak and the needs of the community, these have continued to evolve.
8. The Community Wellbeing Hub at Westlands was opened and delivering food parcels from 30th March 2020, closing its doors with final deliveries on Friday 28th August 2020. The Hub delivered a total of 1207 parcels to shielded, vulnerable and those facing financial hardship. Whilst providing more general food parcels the team also worked hard to source boxes for clinically extremely vulnerable residents with specific dietary or religious requirements.
9. To ensure vulnerable residents are still able to get support, a two gateway approach has been developed across the County.
 - a) For those that are able to pay, DEFRA can refer residents for priority delivery slots from Tesco and Iceland foodstores.
 - b) For those residents that are unable to pay, Village Agents will link residents to local solutions such as food banks, and pop up resident groups.
10. All residents that were temporarily accommodated during lock down have now been re-housed with the majority making positive moves into social housing, private lets, live in work, and Pathways Hostel.
11. The team have submitted bids to enable them to continue to make a positive difference to those that find themselves homeless. The grants that have been applied for, as part of the additional funding streams by Central Government, will support the redevelopment of the emergency beds at Pathways into self-contained bed units. These will also be able to deliver SWEP (Severe Weather Emergency Protocol) during the winter months to prevent rough sleeping during extreme cold.
12. An additional bid has been made to fund the lease and support at a new 8 bed house of multiple occupation. This will enable us to extend the pathway for residents who are ready to move on from more intensive support units and free up spaces to accommodate those with higher support needs.



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13. We have successfully paid out the total allocation of the discretionary grants to businesses. 205 businesses have benefitted from the grants at a value of £1,928,000. The application for mandatory grants ended on 31st August 2020. We have awarded grants to 3,122 businesses with a value of £36.7m. We will continue to process the application which are “in-flight” until the end of September.
14. We have provided funding to enable LED Leisure to reopen the leisure facilities they manage in South Somerset. On the 25th July the dry facilities opened and on 1st September the pools were re-opened. We have still not received any funding from Government to meet the costs, but we continue to lobby through the Local Government Association, Sport England and directly to Central Government.
15. Working closely with Somerset County Council and local businesses the high streets have reopened. To allow the flow of pedestrians and the ability of maintaining social distancing Chard and Yeovil had/have closed parts of the town centres to traffic. Following feedback from businesses and the local community Holyrood Street in Chard reopen at the end of July.
16. Feedback on the partial street closures in Yeovil has been very positive and they will remain closed to vehicles whilst visitor numbers continues to grow. Our teams have worked together to provide additional signage in the high streets to encourage social distancing, and the flow of pedestrians safely through the spaces. Our Environmental Health Team has continued to work with local businesses to provide advice to enable them to re-open safely.
17. Of the bids put forward by the Local Enterprise Partnership (LEP) to Central Government, two of the projects have been selected within South Somerset to submit a full business case. These projects are the County led iAero and Bruton Enterprise hub, our Economic Development team have contributed to the iAero bid. We are now working to submit the Bunford Innovation Park as a reserve scheme should any of the selected projects prove unviable. This will also enable us to capitalise on any future funding streams.
18. Our Environmental Health team continue to meet with Public Health and the others districts in Somerset to monitor local infection data and review control measures that may be needed. The emphasis of the meetings is to identify risk areas and contain infection rates.
19. The new Business and Planning Act 2020 came into force on Monday 27th July 2020, Districts are now responsible for administering pavement licences. The number of applications have been low and there has been minimal impact on the Licensing Team.
20. The Communities of Practice continue to develop the action plans in response to Covid and this work is being linked to the Countywide recovery cell.
21. Apart from the partnerships mentioned above, we continue to engage with a number of other stakeholders at various levels to support our businesses and communities. These includes:

- Central Government
- Avon and Somerset Local Resilience Forum – the body which we are “primary responders” on which is charged with responding to emergencies and major incidents
- Somerset councils and other agencies such as the CCG
- at a local level, with town and parish councils together with community and voluntary organisations

Performance

22. **Appendix A** summarises performance in relation to Covid 19. Our Environmental Health team has seen an increase in services, especially around noise complaints where they have seen 100% increase.
23. Income still remains below target for the Octagon and Westlands, but the team are developing social distanced entertainment and have introduced film screenings, which have proved to be popular.

Impact on our financial position

24. Covid-19 has had a significant impact on the Council finances and it is important that we can quantify this and mitigate where possible to ensure we remain on a robust, sustainable financial footing. We are constantly monitoring the situation, to keep abreast of the requirements from Central Government, ensuring that we continue to provide our returns to MHCLG promptly and as accurately as possible.
25. As we have reported from the outset, District councils in particular are increasingly reliant on income generated through fees, charges and investments. SSDC derives 53% of what it spends on services from income that it generates and clearly this has been impacted significantly. In addition, in responding to the crisis we have taken on additional costs to support our communities and businesses.
26. Predicting the full year effect continues to be difficult as the economic environment changes. There are some positives and negatives with some businesses reopening, but others still heavily curtailed, such as our theatres.

MHCLG monthly financial return

27. We completed our fourth monthly return to MHCLG as of 4 September 2020. We are mindful that full year projections must be caveated due to uncertainty and some of the assumptions we have had to make, nevertheless, we need to progress work on minimising the potential impacts.

Central Government Covid-19 funding to date – A reminder

28. We have received 4 tranches of money from MHCLG so far. We completed a further monthly return for August but it is our understanding that MHCLG are now



Ring-fenced monies – Council Tax Support

29. Tranche 1) – Hardship Fund – Received £1,155,628 – This grant has been utilised in full to provide Council Tax reductions for those in receipt of CTS. We were expecting to have residual funds to support the costs of our Hub (which provides food boxes for those households facing hardship) but we have in fact exceeded the grant provided in relation to CTS support. These monies have been paid directly against our council tax payers' accounts and as such have not helped to mitigate our Covid-19 costs.

Un-ringfenced monies – General – New Burdens

30. Tranche 2) – Covid Response (New Burdens) - We were allocated £64,586 out of the £1.6bn fund announced, the majority of which went to the Upper Tier and Unitary councils with district councils across the country only receiving £10 million of the £1.6bn. This money was used to fund services for the homeless.
31. Tranche 3) – Covid Response 2 (New Burdens) - We were allocated £1,672,767. This was set against the MHCLG April return totaling £10.943m in additional costs and lost income and our most recent return of £10.374m. Therefore, this is only a short term easing of the pressure, equating to just over 1 month of additional cost and lost income.
32. Tranche 4) – Covid Response 3 (New Burdens) – We were allocated £266,968, taking our total un-ringfenced funding to £2,004,321. Our Aug return totaled £8.9m in cost and income pressures (see section 35).

Other measures

33. In response to potential cash flow problems that many councils were facing due to increased expenditure and decreased income, the Government allowed councils to defer their Business Rates payment to Central Government for three months. This was a delay rather than a payment “holiday”. This equated to £2.3m per month for 3 months that we were not paying to Government which supported our cash flow in the short term. These payments have now resumed and by the year end, all payments will be up to date and there will be no residual deferral of funds.
34. We have continued to pay across the precept payments to the other preceptors, SCC, Police, Fire and parishes, as required by law.

Latest position

35. **Summary of Financial impact.** The table below shows the summary of our predicted cost and income impact for the full year as reported in our August return to MHCLG.



Affected area	£k	£k
Income Losses		
Core funding – Business Rates – Impacts 21/22	560	
Core funding – Council Tax - Impacts 21/22	168	
		728
Fees and Charges - Parking	1,000	
Fees and Charges - Cultural	2,937	
Fees and Charges – Planning and Development	470	
Fees and Charges – Garden Waste	100	
Leisure	150	
Commercial Income	710	
Treasury Income	360	
Other income including Yeovil Innovation Centre	413	
		6,140
Expenditure		
Housing and Homelessness	324	
Bereavement Services	250	
Waste Management	715	
Hub/Shielding	200	
Other	631	
		2,120
Total Estimated Impact	8,988	
Government Support Grants	(2,004)	
Homelessness Grant – From SCC allocation	(136)	
Residual Pressure to be funded	6,848	

NB. These are current assumptions and will be reviewed continuously.

Central Government Income Compensation Scheme

36. MHCLG are currently requesting information (before the end of Sept) from all councils regarding their level of income loss from sales, fees and charges (excludes Council Tax and Business Rates).
37. We have now had further clarification of the formula for the scheme and as anticipated, councils will be expected to cover the first 5% of the income loss, based on budget and then the Government will reimburse 75p in the pound thereafter. Hence, councils will need to subsume another 25p in the pound.
38. We are currently collating the information required which is fairly complex as the return works on a net basis after mitigating actions, such as furloughing, not simply on the gross budget. This will be quite a bureaucratic challenge for MHCLG. It is important to note that these figures will need to be signed off by the S151 Officer and we are likely to be required to provide evidence of the loss at year end with a “reconciliation” required which will see any surplus monies paid back to MHCLG or recovered should there be a further loss.
39. It is notable, but not surprising, that the following income losses are not covered:

- Rental income – our commercial income
- Investment income – our losses from our Treasury investments
- Compensation paid to third parties for loss of revenue – the grant we made to our leisure provider.
- Any income that was not budgeted for – so if we were expecting a “windfall” or other income which was not in our budget, we will not be compensated.
- Income that can be recovered later – so if it’s just delayed.
- Income losses which can be mitigated by reductions in expenditure, or have been compensated for by other Government funding.

NB. Further guidance is given in the link in the Background Papers section at the end of this report.

40. Hopefully when we complete the form with its “ready reckoner”, we will have some indication of the level of compensation we will receive.

Further Actions

41. We will continue to lobby the Government for clarity and confirmation on the intended approach to reimbursing for costs connected with external Leisure providers. Clearly this is not an issue particular to South Somerset and our level of compensation to date has been much lower than others have incurred. It is therefore an urgent issue which needs to be addressed. A letter is currently being collated by the LGA to be signed by Chief Executives across the South West, with specific examples of impacts which include the support of leisure providers.
42. As with any, unpredicted in-year impact to our finances, we continue to look for mitigating actions including cost reductions where possible. We have robust finances and mitigating reserves. It is our aim to restrict the need to call on these reserves as much as possible.

Risk Matrix

This report is for information only – no risk profile

Council Plan Implications

As recommended by the report we will need to review the Council plan taking into account the resources available to us and increased demand for services.

Carbon Emissions and Climate Change Implications

There are no carbon emissions or climate change implications, this report is for information only.

Equality and Diversity Implications



South Somerset District Council

There are no equality or diversity implications

Privacy Impact Assessment

There are no privacy impact implications

Background Papers

Impact of Covid-19 on the Council – 4 June 2020 District Executive

Recovery Plan – 2 July 2020 District Executive

Update Report on the Impact of Covid-19 on the Council – 6 August 2020 District Executive

Guidance on the Income Compensation Scheme - https://www.gov.uk/guidance/local-government-income-compensation-scheme-for-lost-sales-fees-and-charges?gator_td=brIM0%2fYTdNID%2frmXsMd390IspL44s1FGpkbtKtdN7DES%2fh4dPpDUD%2bjTEcPjaYRWWvHIUXnrACBocMyadDfQPCoza1xOx%2by2hzFMLkuuqscgq5BHd83YZbQNuMbTZbCtcSnIJZaY639DXoApCYHB%2fNVcnWrUUgg7nJOHiUhGYMHXsW64VrqRYVLPAbsq1yNnxUbEYAHKvsfky6on%2fjce3GkVa4iBy6bJfigPD4%2bmmPg%3d

Covid-19 Recovery Co-ordination

Performance reporting – information accurate as at 15/09/20

Key Updates/ Points of Note/ Top Priorities

Arts and Entertainment – The number of performances cancelled at The Octagon and Westlands is again down. The gross volume of refunds continues to reduce.

Benefits – Average time to process Housing Benefit (HB) claims has risen to 36 days, Housing Benefit changes and Council Tax changes have halved. Volumes of Non Universal Credit work have risen by over 50% since July. Universal Credit volumes are 53% higher than July, with time to process also increasing.

Building Control – Time to process building regulations applications is holding steady at 3 days, whilst time to process full applications has reduced to 14 days. The number of planning applications and building regulations received has reduced since July. Income in July and August was down by 22% and 36% respectively on 2019 levels.

Careline - since the June/July report things are beginning to pick up slowly and steadily. We are averaging about 15 appointments per week currently.

Communications – Connections on social media have risen by 21% in comparison to the same period in 2019. The member update open rate has increased by 16% from 2019. Viewings of Committee meetings held has reduced by 26% in comparison with 2019 figures. We have continued to develop and strengthen our relationship with local media while also issuing weekly newsletters to elected members alongside town and parish councils with strong engagement. A new environmental bulletin, Get SuSSed has also been issued to ensure residents who have requested it are kept up to date with our environment strategy.

Crematorium – The number of ‘service’ only continues to be lower than the same period in 2019. Full services are still unavailable and income continues to be reduced. The number of memorials taking place is rising (4951) but is lower than the same period in 2019 (5981).

Customer Connect – The number of calls received on average during July and August was 3648 with average wait time increased from 3.51 minutes to 4.48 minutes. The average number of calls answered at first point of contact was slightly reduced from 76% to 72%. Return voice messages/call-backs increased from 24 hours to 48 hours currently. The team are struggling with staff shortages which has not helped the delays, work is underway to decrease the longest wait time. Recruitment is underway currently which will hopefully have a positive impact within the next few weeks. .

Environmental Health – Total Environmental Health service requests were up by 30% on the same period in 2019. Infectious disease reports are down by 16% on last year. Food inspections completed are down by 36%, HMO inspections completed are up by 50% on the same period if 2019. Complaints about noise nuisance were up by 100% compared with last year.

Housing – 4 Known rough sleepers not in temporary accommodation. There are 2 chalets and 5 rooms being utilised currently. The number of households in temporary accommodation has reduced slightly (56) with a slightly longer time spent in the accommodation. Homefinder assessments are up to date and the turnaround on change of circumstances stays at 7 days to wait. Cases of homelessness prevented for this period was 100.

IT – Heat Incidents are averaging 14.4 a drop since the previous report. Service requests have also reduced in this reporting period to an average of 15.45. People working remotely continues to be the norm.

Land Charges – 678 property searches were received, with 592 dispatched. The average time taken to process has risen to 9 days. The team is about to lose 2 resources meaning that the current backlog of 90 cases awaiting registration is likely to rise quite steeply.

Licensing – TEN applications, new premise applications, taxi driver & vehicle renewals and variations to licences are all lower than the same period last year.

Locality – The Summer Play box scheme took place in August. We handed out over 2000 boxes over 4 days in each area – (North, South, West and East). The remaining boxes were distributed via a few home deliveries (people shielding), Food bank in Chard, Community Church In Wincanton they help local people in financial trouble, some went to the Hub in Yeovil, some to Yeovil Town Council, Martock Youth Club and some were distributed by Yeovil Rec.

Payroll – Overtime payments are 80% less than the same period in 2019. Mileage claims are down by 63% compared to the same period last year whilst the cost of casual staff is virtually the same as the 2019 figure.

Planning – Total applications received was 44% down on the same period in 2019. Enforcement case rose by 28% compared to 2019. Fee income is down by 36% on the same period last year. Backlogs are steadily increasing but comparable to last year.

Risks & Issues (Red or New only)

Description	Mitigation / Action Required	RAG Status
Arts & Entertainment, Crematorium	Beyond SSDC control	R
Benefits, Building Control, Careline, Customer Connect, Environmental Health, Housing, Locality, Land Charges, Planning,	See Key Actions	A
Communications, IT, Licensing, Payroll		G

Key Actions

Communities of Practice are compiling recovery plans in line with the above and the Council Plan.

Issues, blockers and escalations

Changing restrictions continue to hamper the return to full service for some areas

Opportunities

TBC



Planning Appeal Performance

Executive Portfolio Holder: Tony Lock, Protecting Core Services
Strategic Director: Netta Meadows, Service Delivery
Lead Officer: Barry James, Interim Lead Specialist (Built Environment)
Contact Details: Barry.James@southsomerset.gov.uk or 01395 462463

Purpose of the Report

1. This report provides Members with information about the Council's performance at planning appeals. It sets out the number of appeals submitted and the Council's success rate when the different types of appeals have been considered by the Inspectorate.

Forward Plan

2. The requirement for this report appeared on the District Executive Forward Plan with an anticipated Committee date of September 2020.

Public Interest

3. The information provides a summary of how the Council is performing in relation to planning appeals.

Recommendations

4. That District Executive note the contents of the report.

Background

5. The Council is a Local Planning Authority with responsibility for determining a range of planning applications. Applicants have the opportunity to submit an appeal to the Planning Inspectorate if a) they disagree with the decision (i.e. if their application was refused, or if it was approved with conditions that they do not agree with), or b) if a decision hasn't been made within an appropriate time. There is no fee for appealing, and the only person who can appeal is the applicant.
6. Council performance relating to appeals is measured by the Government; the percentage of the total number of decisions made by a Council that are subsequently overturned at appeal is the indicator used, and both major and minor application types are assessed. The threshold for designation of an authority is 10% of their total number of decisions being overturned at appeal. In this context designation means "*the Secretary of State considers that there are respects in which the authority is not adequately performing their function of determining applications*".

7. For information there is a speed indicator (60% of major developments to be determined within their time period, 70% of non-major developments) alongside the appeal/quality indicator of 10% appeal decisions overturned.
8. Designation means the loss of planning powers locally. It means applicants can apply directly to the Planning Inspectorate for proposals in the category of applications for which the authority has been designated. For example, where an authority has been designated as underperforming in relation to its performance in determining major applications, applicants for major development will have the option of being able to apply directly to the Planning Inspectorate; applicants for non-major development would continue to apply directly to the local planning authority.

SSDC's Appeal Statistics

9. Between the period of 1st April 2019 to 29th July 2020 a total of 57 appeals were submitted, broken down as follows (please note updated statistics will be provided if available by the date of the meeting):

North Area: 13
East Area: 14
South Area: 5
West Area: 25

10. Of the 57 appeals submitted 14 were allowed. The number of cases that were determined by Committee and subsequently appealed is six (2 in East, 2 in West, 2 in North). Of those six Committee decisions appealed five were allowed.
11. Requests for costs were made alongside 4 of the 6 Committee-related appeals. Three of these were granted, either partially or fully. No request for an award of costs were submitted with appeals following delegated refusals.
12. The statistics therefore indicate that decisions at Committee which have not been successfully upheld at appeal are much more likely to be accompanied by an award of costs. This has financial implications for the Council.
13. As noted above, a Council may be designated if its performance at appeal results in 10% of all decisions being overturned. In terms of planning appeals lost as a percentage of all decisions:

Quarter 2 of 2019/20 – 2%
Quarter 3 of 2019/20 – 0.88%
Quarter 4 of 2019/20 – 0.83%
Quarter 1 of 2020/21 – 3.39%
14. These percentages are well below the threshold for designation; that said, the Council should always strive for the best performance it can achieve through its planning service including at appeals. It is appropriate to address this issue and in



South Somerset District Council

order to do so, and to ensure more consistency in decision making, the Lead Specialist is to put in place regular meetings with the Chairs of the Committees. Officers will also be clear with their advice on the potential impacts of certain decisions to Members whilst they deliberate cases before making their decision.

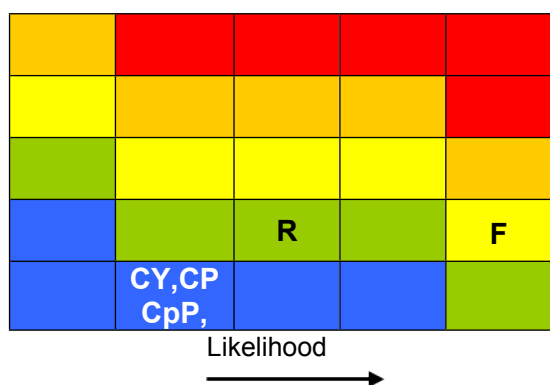
Financial Implications

- The Council has been on the negative end of decisions relating to an award of costs in 3 cases during this period, all of which were as a result of a Committee decision. There is a financial benefit therefore to ensure the process of determination in cases is expedient and professionally handled, and that where a request for an award of costs is submitted that the Council provides the Inspector with a suitable response.
- Another financial implication to consider is that Area Committees can meet the cost resulting from a refused application where Officers advise against the decision. The Council should work to try to avoid this situation as often as possible as the Council is often at a weakened position at appeal. The Constitution states that *“Applications which an Area Committee wishes to refuse, where, in the opinion of the Director (Service Delivery), the proposed grounds for refusal would be difficult to substantiate - unless the Area Committee is prepared to meet any costs arising from such a refusal from their Area Budget”*.

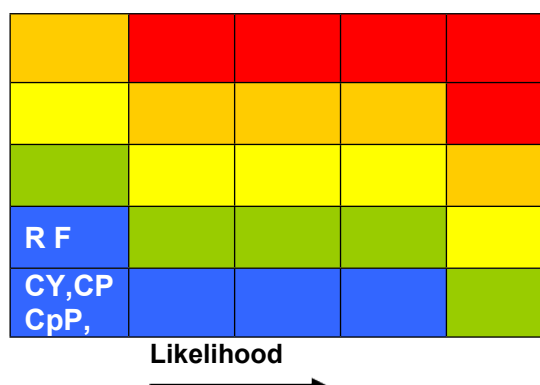
Risk Matrix

17. The risk matrix shows risk relating to the Corporate Plan headings.

Risk Profile before officer recommendations



Risk Profile after officer recommendations



Key

Categories	Colours (for further detail please refer to Risk management strategy)
R - Reputation	High impact and high probability
CpP - Corporate Plan Priorities	Major impact and major probability
CP - Community Priorities	Moderate impact and moderate probability
CY - Capacity	Minor impact and minor probability
F - Financial	Insignificant impact and insignificant probability



South Somerset District Council Council Plan Implications

- Deliver a high quality, effective and timely service to our customers and communities
- Ensure development which is sustainable, where people want to live and communities can thrive

Carbon Emissions and Climate Change Implications

There are no climate change implications resulting from this report.

Equality and Diversity Implications

There are no equality or diversity implications associated with this report.

Privacy Impact Assessment

There are no personal data or personal data processing implications associated with this report.

Background Papers

Individual planning appeal decisions are published on the SSDC website at this link:
<https://www.southsomerset.gov.uk/services/planning/planning-appeal-process/>



District Executive Forward Plan

Executive Portfolio Holder: Val Keitch, Leader, Strategy and Housing
Strategic Director: Kirsty Larkins, Strategy and Commissioning
Lead Officer: Angela Cox, Democratic Services Specialist
Contact Details: angela.cox@southsomerset.gov.uk or (01935) 462148

Purpose of the Report

1. This report informs Members of the current Executive Forward Plan, provides information on Portfolio Holder decisions and on consultation documents received by the Council that have been logged on the consultation database.

Public Interest

2. The District Executive Forward Plan lists the reports due to be discussed and decisions due to be made by the Committee within the next few months. The Consultation Database is a list of topics which the Council's view is currently being consulted upon by various outside organisations.

Recommendations

3. That District Executive is asked to:
 - a) approve the updated Executive Forward Plan for publication as attached at Appendix A
 - b) note the contents of the Consultation Database as shown at Appendix B.

Executive Forward Plan

4. The latest Forward Plan is attached at Appendix A. The timings given for reports to come forward are indicative only, and occasionally may be re scheduled and new items added as new circumstances arise.

Consultation Database

5. The Council has agreed a protocol for processing consultation documents received by the Council. This requires consultation documents received to be logged and the current consultation documents are attached at Appendix B.

Background Papers

6. None.

Appendix A - SSDC Executive Forward Plan

Date of Decision	Decision	Portfolio	Service Director	Contact	Committee(s)
November 2020 November 2020	The Somerset Climate Emergency Strategy	Portfolio Holder - Environment	Director Strategy and Commissioning	David Crisfield, Specialist (Strategic Planning)	District Executive South Somerset District Council
November 2020	Capital & Revenue Budget monitoring reports for Quarter 2	Portfolio Holder - Finance, Legal & Democratic Services	Director Support Services	Jo Nacey, Section 151 Officer	District Executive
December 2020	Recycle More - information on the extended recycling programme	Portfolio Holder - Environment	Director Commercial Services & Income Generation	Chris Cooper, Environment Services Manager	District Executive
December 2020	Transformation Update	Portfolio Holder - Strategy & Housing	Director Strategy and Commissioning	Brendan Downes, Specialist (Procurement)	District Executive
December 2020	Covid 19 Update Report - financial and service impact	Portfolio Holder - Finance, Legal & Democratic Services	Director Strategy and Commissioning	Jo Nacey, Section 151 Officer	District Executive
December 2020	Quarterly Corporate Performance Report	Portfolio Holder - Strategy & Housing	Director Strategy and Commissioning	Cath Temple, Specialist (Performance)	District Executive
December 2020	Supporting Families and Improving Life Chances, project update	Portfolio Holder - Health & Well-Being	Director Place	Alice Knight, Specialist (Housing)	District Executive

Date of Decision	Decision	Portfolio	Service Director	Contact	Committee(s)
December 2020	Investment Asset quarterly update report	Portfolio Holder - Economic Development including Commercial Strategy	Director Commercial Services & Income Generation	Robert Orrett, Commercial Property, Land & Development Manager	District Executive
December 2020	Changes to the Regulation of Investigatory Powers Act 2000 (RIPA)	Portfolio Holder - Finance, Legal & Democratic Services	Director Place	Paula Goddard, Specialist (Legal Services)	District Executive
December 2020	Council Tax Support Scheme 2021/22	Portfolio Holder - Finance, Legal & Democratic Services	Director Service Delivery Director Service Delivery	Sharon Jones, Customer Focussed Team Manager	District Executive South Somerset District Council
December 2020	Remote Meeting Protocol for SSDC	Portfolio Holder - Finance, Legal & Democratic Services	Director Strategy and Commissioning	Angela Cox, Specialist (Democratic Services)	District Executive
February 2021	Capital & Revenue Budget monitoring reports for Quarter 3	Portfolio Holder - Finance, Legal & Democratic Services	Director Support Services	Jo Nacey, Section 151 Officer	District Executive
February 2021	Council Plan 2021/22	Portfolio Holder - Strategy & Housing	Director Strategy and Commissioning	Kirsty Larkins, Director (Strategy and Commissioning)	District Executive
February 2021		Portfolio Holder - Finance, Legal & Democratic Services	Director Support Services		South Somerset District Council

Date of Decision	Decision	Portfolio	Service Director	Contact	Committee(s)
February 2021 February 2021	2021/22 Revenue and Capital Budget	Portfolio Holder - Finance, Legal & Democratic Services	Director Support Services Director Support Services	Jo Nacey, Section 151 Officer	District Executive South Somerset District Council
March 2021	Investment Asset quarterly update report	Portfolio Holder - Economic Development including Commercial Strategy	Director Commercial Services & Income Generation	Robert Orrett, Commercial Property, Land & Development Manager	District Executive
April 2021	Annual review of the Regulation of Investigatory Powers Act 2000 (RIPA)	Portfolio Holder - Finance, Legal & Democratic Services	Director Place	Paula Goddard, Specialist (Legal Services)	District Executive
May 2021	Capital & Revenue Budget Outturn reports for Quarter 4	Portfolio Holder - Finance, Legal & Democratic Services	Director Support Services	Jo Nacey, Section 151 Officer	District Executive
TBC	Leisure Contracts	Portfolio Holder - Health & Well-Being	Director Service Delivery	Lynda Pincombe, Specialist - Strategic Planning	District Executive
TBC	Dualling of A303 from Sparkford to Ilchester	Portfolio Holder - Protecting Core Services	Director Strategy and Commissioning	Lynda Pincombe, Specialist - Strategic Planning	District Executive

Date of Decision	Decision	Portfolio	Service Director	Contact	Committee(s)
TBC	Government Devolution Paper (for discussion)	Portfolio Holder - Strategy & Housing	Chief Executive	Alex Parmley, Chief Executive	District Executive
TBC	Allowenshay mains water connection	Portfolio Holder - Health & Well-Being	Director Support Services	Tim Cook, Locality Team Manager	District Executive

APPENDIX B - Current Consultations – October 2020

Purpose of Document	Portfolio	Director	Response to be agreed by	Contact	Deadline for response
<p>Changes to the current planning system</p> <p>This consultation sets out proposals for measures to improve the effectiveness of the current planning system. The 4 main proposals are:</p> <ul style="list-style-type: none"> • changes to the standard method for assessing local housing need • securing of First Homes through developer contributions in the short term until the transition to a new system • supporting small and medium-sized builders by temporarily lifting the small sites threshold below which developers do not need to contribute to affordable housing • extending the current Permission in Principle to major development 	<p>Protecting Core Services</p> <p>Strategy and Housing</p>	<p>Director - Service Delivery</p>	<p>Officers in consultation with Portfolio Holder</p>	<p>Barry James, Lead Specialist – Development Management</p> <p>Tessa Saunders, Jo Wilkins Specialists – Strategic Planning</p>	<p>01 October 2020</p>
<p>Planning for the future</p> <p>The Planning for the future consultation proposes reforms of the planning system to streamline and modernise the planning process, bring a new focus to design and sustainability, improve the system of developer contributions to infrastructure, and ensure more land is available for development where it is needed.</p>	<p>Protecting Core Services</p> <p>Strategy and Housing</p>	<p>Director - Service Delivery</p>	<p>Officers in consultation with Portfolio Holder</p>	<p>Barry James, Lead Specialist – Development Management</p> <p>Tessa Saunders, Jo Wilkins Specialists – Strategic Planning</p>	<p>29 October 2020</p>

Agenda Item 10

Date of Next Meeting

Members are asked to note that the next scheduled meeting of the District Executive will take place on **Thursday, 5th November 2020** as a virtual meeting via Zoom meeting software commencing at 9.30 a.m.